

# Pacific Coast Collegiate Sailing Conference

## Annual Meeting

Sunday, February 4, 2007

University of California at Irvine, Irvine, California

### Minutes

1. President Danielle Richards called the meeting to order at 1310.
2. Roll Call – Conference Commissioner Mike Segerblom called the roll. The eight (8) members of the Executive Committee and the Member Schools listed below were in attendance.

Danielle Richards	President
Carolyn Young	Vice President
Mike Segerblom	Conference Commissioner
Amy G. Kehoe	Executive Vice President
Frank Degnan	Technical Committee Chairmen
Ben Amen	South Director
Vanessa DeCollibus	South Director
Greg Cannon	North Director
Joss Giddings	North Director

University of California at Berkeley  
California Maritime Academy  
California State University Channel Islands  
California State University Monterey Bay  
Stanford University  
University of California at Irvine  
University of California at Los Angeles  
University of California at Santa Barbara  
University of California at San Diego  
University of California at Santa Cruz  
University of Southern California

The following individuals were also present: Matt Barrowclough, Sherri Campbell, Andy Johnson, Jay Kehoe, Mike Pinckney and Abby Swan.

3. Additions to the Agenda
4. The minutes of the previous meeting were reviewed and approved as written.
5. Executive Committee Report – President Richards reported that the Executive Committee had met prior to the annual meeting to discuss agenda items and approve proposals. Conference Commissioner Segerblom announced his intention to retire at the conclusion of the annual meeting. The Executive Committee discussed options and recommended splitting off the administrative duties and treasurer's position to a paid Executive Director and retaining a coach as the Conference Commissioner. The recommendation would be carried forward to the Annual Meeting.
6. Treasurer's Report – Conference Commissioner Segerblom presented the Treasurer's report (Attachment A) in the absence of Treasurer Eddy. Segerblom reported a net income of \$2,556, which exceeded the 2006 Budgeted net income of \$610. It was noted that we carry over prior years uncollectible dues from teams that were no longer active. It was M/S/A to write off the debts from Cal Poly, CSU Northridge and San Jose State in the amount of \$900. There was considerable discussion about ways to increase the PCCSC operating budget. It was M/S/A to increase the out-of-conference intersectional fees from \$30/event to \$50/event with the \$20 increase going to help cover administrative costs within the PCCSC. The 2006 dues have been billed, still awaiting collection from several schools. Segerblom announced that Jim Eddy would be retiring as Treasurer. It was M/S/A to elect Sherri

Campbell of One Design Management to serve as the PCCSC Treasurer. Segerblom would work with Campbell to transfer over all PCCSC financial records.

7. Executive Vice-President's Report – Exec. Vice President A. Kehoe reminded everyone of the Intersectional Selection Procedure outlined in Appendix A of the PCCSC Standing Rules (Attachment B). A. Kehoe then presented the spring intersectional selections (Attachment C). She then explained how alternates were chosen and invites were awarded. She then reported on intersectional changes approved at the 2006 ICSA Annual Meeting and the 2007 ICSA Winter Meeting. The Mendelblatt Team Race was moved to Spring Weekend 6 (from Spring Weekend 2) and an invite berth was added. The Boston Dinghy Cup was changed from 4 divisions to 3, two invite berths were added to the St. Mary's Team Race and the Szambecki Team Race.

8. Conference Commissioner's Report – Conference Commissioner Segerblom reported on the following topics.

Membership Report – Segerblom provided a current status of membership in the conference. We are hovering around 15 Regular member schools, 1 Provisional and 6 Associate member schools. He reminded everyone to update their team database on the ICSA website. It was pointed out that berths for nationals were directly dependent on the number of registered teams in our conference compared to other conferences and that we are currently on the edge of losing a berth which would leave us with only one. Regular and Provisional member schools count, and teams must participate in a regatta within the last 4 semesters. If anyone had any leads on new schools they were asked to contact any member of the Executive Committee.

Internet Communications – Email is the primary form of communication within the conference. All team leaders are asked to subscribe to the PCCSC email list ([PCIYRA@collegesailing.org](mailto:PCIYRA@collegesailing.org)) and to encourage their teams to do so as well. Social activities, post regatta events and other unofficial notices are not allowed on the list, school administrators do subscribe and everyone needs to be conscious of what gets posted on the list.

PCSF Management Contract - Segerblom provided an update on the PCSF Management contract which provided an office and stability for the organization of the Conference. The contract covers the Conference Commissioner's time spent working with the PCCSC and office expenses. This contract would end at the conclusion of this meeting.

PCCSC Website - The importance of keeping the PCCSC Website updated and current was discussed. The new commissioner would need to be familiar with this process. David Dabney, the ICSA Webmaster will be alerted to help in the transition process.

PCCSC Team – The 2006 PCCSC Team was announced shortly after the PCC's, congratulations to all who made it. This team is selected through a voting system and all teams need to be active. The Stanford assistant coach will handle the PCCSC awards and a reminder email will be sent out just before the Co-ed PCC's to explain the voting process.

Boat/Sail buying – the USC Sailing team is in the process of purchasing a new fleet of CFJ's. Their old fleet is for sail and all inquires need to be made ASAP to Mike Segerblom. If any team is interested in purchasing a new boat they may add their order to the USC order for a fleet discount price. The boats are "West Coast" CFJ's and do not have the filled in rails but will have tennis ball drains and will not be fitted for spinnaker equipment.

9. Technical Committee – Committee Chairman Degan reported that the Technical Committee has had no action since the last meeting.

10. ICSA Standing Committee Reports

ICSA Executive Committee – Committee member A. Kehoe reported on the action by the ICSA Executive Committee regarding the 2006 North/South PCCSC fall championship. With the release of the NOR on the online news site Scuttlebutt and the subsequent press about items included in the NOR the ICSA Executive Committee voted to not provide ICSA Regatta Liability Insurance to the event if it was to be held in it's current form at Lake Isabella. ICSA could not take liability for onshore activities that occurred at the campsite during the night. The regatta was forced to move to Santa Barbara harbor on short notice; however UCSB and SBYC hosted an excellent event on short notice.

ICSA Long Range Planning Committee (Mike Segerblom)  
ICSA/ISSA Appeals Committee  
All-American Selection (Mike Segerblom)

All-Academic Selection (Jay Kehoe) – Jay made a brief report reminding all teams to submit Academic All-American Candidates in the spring.

Competition & Championship (Amy A. Kehoe) – Amy explained the three options being vetted for changing the berth allotment system for the ICSA Coed Nationals, explaining the favorite system voted on at the ICSA Meeting involves two 18-boat Semi-Final tournaments leading to an 18-boat Final Nationals. Each district would be allowed to enter twice its allotted teams. The assembled representatives were in favor of this format.

Communications (Mike Segerblom) – Sego reported that he has resigned as chair of the ICSA Communications Cte. A replacement for him has not been found. Due to the light load of issues currently, he can continue to PCCSC's representative.

Eligibility (Matt Barrowclough)

Intersectionals – Committee member A. Kehoe provided her Intersectional Committee Report in her Executive Vice President's Report.

Membership & Development – Committee member C. Arms was not present to present a report.

Procedural Rules – Committee member B. McDonald was not present however it was reported that there was discussion regarding the ICSA Season Limit rule, the Procedural Rules Committee had asked the ICSA Board at the Winter Meeting for clarification on their wishes and were in the process of providing a rule for approval at the 2007 ICSA Annual Meeting. He also wanted to let all schools know that if they had any questions regarding ICSA or PCCSC Procedural Rules to contact him via email for clarification.

13. Old Business – President Richards led the discussion on old business of the conference.

North/South – The Executive Committee thanked UCSB and SBYC for their cooperation in moving the 2006 North/South Regatta on such short notice. All agreed there was good racing and the windy conditions made for some excitement. There was disappointment at the venue change but at Executive Vice President Kehoe pointed out earlier in the meeting the old format was too big of a liability for ICSA or PCCSC to undertake. Discussion ensued as to the format for the 2007 North/South. Many expressed a desire to return to Lake Isabella. UCSB was asked to contact their advisors and report back on the ability of their team to continue hosting. All actions were tabled to a later date.

Laser Top Section & Other Hardware Changes – The Executive Committee recommends that the ban on Carbon Fiber mast sections remain in place until further notice. Approved.

BYOB Breakdown Rules/Guidelines – The BYOB Breakdown rules were included in the 2007 version of the PCCSC Standing Rules.

Stanford Sail Number Proposal – The Stanford Sail Number proposal will go into effect at the 2007 St. Francis Invite. Stanford will provide Laser style sail numbers and a placement guide at registration for all teams competing. These sails need to be used for varsity teams in all subsequent events if sails are not provided. (Attachment

Regatta Social Activity Etiquette – Teams are all reminded that social activities can not be announced in the NOR, Sailing Instructions, at the Competitors Meeting or on the Official Notice Board. As far as PCCSC and ICSA are concerned they do not exist unless they are officially sanctioned by the hosting institution (McIntyre Team Race dinner, Rose Bowl dinner, etc).

PCCSC Hall of Fame – The current PCCSC Hall of Fame report was available for any team to view, it is not complete and teams are encouraged to fill in any missing information. Many of the trophies have been located

and sent to the PCCSC Hall of Fame at the US SAILING Center in Long Beach where they will be cleaned, engraved and permanently displayed. (Attachment)

ICSA Development Grants – ICSA Treasurer Sherri Campbell was at the meeting to explain how ICSA Development Grants were awarded and to hand out copies of the grant application to any teams so interested. She informed the board that ICSA has a budget item every year for Development Grants and very few teams take advantage of it.

Spring Schedule Review & Approval – Commissioner Segerblom present the 2007 Spring Schedule and noted two changes, the first being the change of weekends for the South Series 1 & 2 with the PCCSC Annual Meeting and the second being the correction of the St. Francis Invite weekend. The 2007 Spring Schedule was then approved.

A motion was made by Commissioner Segerblom, seconded and carried to take a 10 minutes recess at 15:40. The Board reconvened at 15:50 with all directors previously accounted for present.

14. New Business

By-Law & Standing Rule Report – President Richards reported on the newly revised By-Laws and Standing Rules Report. The first page(s) of the By-Laws and Standing Rules (Attachment) provide a summary on what was updated. It is a goal of the Executive Committee to have these up on the website as a PDF.

Conference Commissioner Position – Commissioner Segerblom announced his intention to retire at the 2006 North/South Executive Committee meeting. Interested candidates were sought and a variety of solutions was proposed. The Executive Committee met and recommends the following. Contract with Sherri Campbell to serve as an Executive Director, a position that would replace the Treasurer and also include the prior administrative duties of the Conference Commissioner (records, mailing, etc.), Matt Barrowclough of CMA was nominated to serve as the Conference Commissioner and the graduate voting representative of PCCSC. The motion was seconded and approved.

2009 ICSA Spring Nationals Proposal – Jay Kehoe of Stanford University presented a proposal (Attachment) to host the 2009 ICSA Nationals in conjunction with the St. Francis Yacht Club. Their proposal included all three championships with the Women's being held May 27-29 in Blackaller Cove west of Crissy Field, the ICSA Annual Meeting and Afterguard Regatta at St. Francis on May 30, Team Racing Nationals at Stanford May 31-June 2 and Coed Dinghy nationals in Blackaller Cove June 3-5. All events would be sailed in new Stanford CFJ's and C420's (18 of each) to be acquired in spring 2009. Abby Swan of UC Berkeley presented a proposal (Attachment) for Cal and the Treasure Island Sailing Center to host the 2009 ICSA Team Race Nationals out of the Treasure Island Sailing Center. The event would be sailed in 18 CFJ's to be acquired and provided by Cal. They also would like to host women's nationals but were awaiting assistance from PCCSC and CMA. Considerable discussion ensued regarding both proposals. There were several concerns about wind conditions on the city front and Blackaller Cove for Women's Nationals as well as the size constraints expected at Treasure Island. The Executive Committee made a motion to table the discussion until the PCC's Spring Executive Committee Meeting and allow both parties to formalize their proposals and allow other schools to submit proposals. The deadline for submission to the Executive Committee would be April 15. The motion was approved.

2007 Pacific Coast Coed Dinghy and Team Race Championship – Andy Johnson from the University of Hawaii Sailing Team was present to announce the plans for the 2007 Coed and Team Race PCC's. The University of Hawaii would be hosting the event out of the Honolulu Community College Marine Education and Training Center in Keehi Lagoon. Both events will be sailed in CFJ's provided by the University of Hawaii and housing will be available on a first come basis. The UH team is planning a sanctioned social activity for after racing on Friday. The Spring Executive Committee meeting will take place Saturday.

University of California, Irvine Proposals – President Richards, on behalf of UCI presented 4 proposals for approval.

UCI Proposed that PCCSC purchase its own liability insurance to cover all conference events. Each team would be charged a yearly \$100 insurance subsidy to cover the added costs; however every event would

now be covered. Commissioner Segerblom proposed that PCCSC ask ICSA what exactly was covered by their Umbrella Liability Insurance. UCI then motioned to ask ICSA to provide an explanation of what was covered and discuss at a future time. The motion was seconded and approved.

UCI proposed that the South Designated be changed from 2 one-day regattas to 1 two-day regatta to follow the North Series. The motion was approved.

UCI proposed the following wording be added to the PCCSC Standing Rules: *All PCCSC Competitors shall wear, in PCCSC Championship Regattas (Singlehanded PCC's, Sloop PCC's, Women's Fall Champs, Coed Fall Champs, Women's PCC's Team Race PCC's and Coed PCC's), a uniform designating their school. The uniform should be a lightweight jersey or pinnie worn over the lifejacket or identical colored lifejackets. The college's name, nickname, mascot or other identifying image shall be present on the back of the uniform to designate the college and shall be the same for all team members. Recommended for Spring 2007, required for Fall 2007. Teams must sign off on the RP form and failure to comply will result in a 20 point per team penalty being added at the conclusion of the regatta.* The motion was approved.

UCI proposed the following be added to the PCCSC Standing Rules: *Regardless of the status of the rotation, racing in any PCCSC scheduled fall dinghy fleet race regatta shall continue until 1530 hours on the last day of competition, for spring dinghy fleet racing events racing shall continue until 1600 hours on the last day of competition, unless there is a unanimous decision to do otherwise.* The motion was approved.

15. Election of Officers, Directors & Appointment of Committee Representatives

Election of 2007 PCCSC Officers – Executive Vice President A. Kehoe made a motion to keep President Richards on for a second consecutive term to help in the transition to the new Conference Commissioner and relationship with One Design Management. Discussion ensued as to how this would affect the rotation of the offices for the future. It was M/S/A to elect President Richards for a second term and continue the rotation the following year. The North Area schools and the South Area schools then met independently to elect 3 Directors to serve a one year term. President Richards report on the elections and announced the 2007 PCCSC Board as follows:

President: Danielle Richards, UCI

Vice President: Taylor Grimes, Stanford

Graduate Executive Vice President: Amy G. Kehoe, Stanford

Conference Commissioner: Matt Barrowclough, CMA

Treasurer: Sherri Campbell, One Design Management

Technical Committee Chairmen: Frank Degnan, CSUMB

South Director – Philip DeGannes, USC

South Director – Ben Amen, UCSD

North Director – Greg Cannon, CSUMB

North Director – Joss Giddings, CAL

Appointment of ICSA Committee Representatives – President Richards sought nominations and volunteers to serve on the ICSA Committees for 2007. Commissioner Segerblom asked that someone take his position on the Communications Committee, nominations were sought from the floor. All other committee representatives remained as before.

16. Approval of 2007 PCCSC Budget – President Richards presented the 2007 PCCSC operating budget for approval. The increased intersectional fees were added. The 2007 Budget was approved.

17. President Richards adjourned the meeting at 1706.